

NEW Academy Board of Directors Meeting

Minutes
December 12, 2016

Present: Brent Bradley, Maggie Cervantes, Patricia de Donato, Victor Gil, Ed Moreno, Ron Solorzano, and Bea Stotzer

Absent: Russell Jensen

Staff: NASA Principal Todd, NACP Principal Gould, NACP Assistant Principal Sanders, NASA Assistant Principal Martinez

Guests: Irina Castillo, EXED and Dr. Marta Sanchez, Interim Executive Director

Ron Solorzano, President, presided over the meeting. As there was a quorum present, the following items were presented and acted upon motion duly made and seconded.

I. Public Comment

No public comment.

II. Minutes – November 9, 2016

Minutes for the November 9, 2016 were approved with a motion made by Cervantes and seconded by Moreno. Roll Call: Ayes: Bradley, Cervantes, Donato, Gil, Moreno, Solorzano and Stotzer. No's: none. Abstentions: none.

III. Finance Reports

a. 2015-16 Financial Audit – Audit Committee

The Audit Committee member Bradley presented the Audit Committee meeting with the Auditor, Vicenti, Lloyd & Stutzman, CPA's. The board received copies of the Audit Committee notes from the meeting. Please see attached. The Financial Audit was clean with no findings and NEW Academy is in a good cash position. There were minor changes made including renaming Management Fees to Regulatory and Support Fees. Also, the Auditor will add "Fundraising" as a separate item to monitor revenue and expenses under this category. The Committee recommended Board approval of the 2015-2016 Financial Audit. Motion made by Moreno to accept the Audit Committee recommendations, seconded by Gil. Roll Call: Ayes: Bradley, Cervantes, Donato, Gil, Moreno, Solorzano and Stotzer. No's: none. Abstentions: none.

b. October 2016 Financial Report for NASA and NACP

The Financial Reports for both schools for October, 2016 were reviewed along with the Financial Dashboard and check register and were approved by a motion made by Bradley and seconded by Moreno. Ayes: Bradley, Cervantes, Donato, Gil, Moreno, Solorzano and Stotzer. No's: none. Abstentions: none.

c. 1st Interim Report

The 1st Interim Report, based on the October, 2016 Financial Report, was reviewed and a motion was made by Bradley and seconded by Donato. Roll Call: Ayes: Bradley, Cervantes, Donato, Gil, Moreno, Solorzano and Stotzer. No's: none. Abstentions: none.

IV. Policies and Procedures

a. 2016-17 Parent Handbook

Motion made by Moreno and seconded by Bradley to accept proposed changes. Roll Call: Ayes: Bradley, Cervantes, Donato, Gil, Moreno, Solorzano and Stotzer. No's: none. Abstentions: none.

b. Employee Discipline and Due Process

There were a couple of changes recommended including: 1) changing language from "should" to "are to", 2) under Disciplinary Action, second sentence, the word "sooner" changed to "quicker", and 3) last paragraph beginning with "If deemed necessary" changed to "In accordance with". It was also recommended changes will be discussed with NEW Academy attorney for all proposed changes. Motion made to accept recommended changes and attorney review of Employee Discipline and Due Process policy by Stotzer and seconded by Bradley. Roll Call: Ayes: Bradley, Cervantes, Donato, Gil, Moreno, Solorzano and Stotzer. No's: none. Abstentions: none.

V. Academic Excellence

a. Executive Director's Report – Marta Sanchez

Dr. Sanchez highlighted her written report including: 1) Update on NASA Construction and maintenance issues, 2) Updated on Education Committee activities, 3) NACP Assistant Principal Interviews, and 4) Board on Track training and a recommendation to continue using Board on Track.

b. NACP and NASA Principal's Reports-

Principal Gould highlighted her written report. Please see attached. Principal Todd highlighted his written report. Please see attached.

VI. Governance – Board Retreat

a. The notes from the July 2015 were distributed to board members for their review. Board members in attendance will meet prior to the next board meeting to continue to develop the Strategic Plan.

- b. Two new board members volunteered to serve on the Finance Committee: Victor Gil and Patricia De Donato.

VII. Adjournment

Meeting adjourned at 5:48 p.m.