

NEW Academy Board of Directors Meeting

Minutes
September 21, 2016

Present: Maggie Cervantes, Ron Solorzano, Brent Bradley and Victor Gil, Bea Stotzer, Ed Moreno
Absent: Russell Jensen
Staff: Principal Todd and Principal Gould, Vice Principal Sanders
Consultants: Irina Castillo, EXED and Dr. Marta Sanchez

Ron Solorzano, President, presided over the meeting. As there was a quorum present, the following items were presented and acted upon motion duly made and seconded.

I. Public Comment

No comment.

II. Presentation by NACP Teacher Ms. Letford on Alumni 360

- a. Ms. Letford gave an overview of the evolution of the Alumni 360. She passed out the program flyer and a calendar of events. Ms. Letford showed a video which highlighted student testimonials and events attended by the Alumni 360 group.

III. Policy and Procedures – NEW Academy Schools

1. **Parent Volunteer Application** – action item (Motion)
 1. Patty gave a report on the policies, explained these tie together. She mentioned that all policies were the same for both schools.
 2. The volunteer application process will be done on an annual basis
 3. Volunteers are not fingerprinted because it is not mandated by LAUSD.
 4. The TB clearance and Megan's law has to be done annually
Motion to accept the policy was introduced by Maggie Cervantes;
Ayes: Cervantes, Bradley, Gil, Moreno, Stotzer, Solorzano. No's: none. Abstentions: none
2. **Internet Safety and Children's** Internet Protection Act Policy – action item-Schools needed to add components to make school responsible for safety. Ms Gould and Marengo explained the changes that have been made to integrate grade level procedures, make parents responsible for their minor children. The changes demonstrate that both schools have safety measures in place which includes software software. (CIPA)
3. Question was posed by Ms. Cervantes: Do the schools have insurance for cyber coverage? School site administrators will make sure both they have coverage.
4. The Staff handbook covers cyber bullying and cyber policies for staff which includes activity on social media.

5. Definition of Pornography needs to be included and spelled out. Attach the codes in an appendix.
 1. **Motion to accept with the changes.** Motion by Ed Moreno, 2nd by Brent Bradley. Motion to accept the policy was introduced by Maggie Cervantes; Ayes: Cervantes, Bradley, Gil, Moreno, Stotzer, Solorzano. No's: none. Abstentions: none

6. **LAUSD Site Visit Guidelines and Checklist - information only-** Patty, Liz and Marta participated in a conference call with CSD. Patty provided an overview of changes and new guidelines for the annual LAUSD Site Visit.
 1. Areas that they grade and make recommendations. We continue to get different packets. The focus of most important is the "Best Practices" from Dr. King. The other part is the Charter school Transparency. The other focus is the Assessment Data which needs to be more detailed.
 2. All materials have to have this in place within the first 180 days but must have all components in place before Dec. when they come]Must work on 4 categories: Governance, student Achievement and Educational Performance, Organization Management, programs and Operations, and the fourth is Fiscal Operations
 3. Additional pieces: Parent transparency, parent policies, stakeholders complaint, staff handbook needs to be compliant, sick policy. Liz already updating.
 4. New binder requires board approval: Charter School Compliance Monitoring should be reviewed before January but March 17th is the deadline for approval.
 5. Rubric used to grade schools was also shared: It was described as a checklist and a summary of their findings.
 6. Special Ed: DVR: This is not annual but they will come with a team. Schools will be informed as to the date for the visit

IV. Academic Excellence

a. Executive Directors report- Dr. Marta Sanchez- information only

Dr. Sanchez provided an overview of the beginning of school for both NACP and NASA as excellent. She gave recognition to both Liz Marengo and Eddie Castro for their excellent work in collaborating on policies. She also highlighted the positive collaboration which has taken place particularly between NASA and NEW Capital in ensuring the smooth transition to the new facilities, issues of transportation and the safety of the students. Dr. Sanchez also highlighted the Family Literacy Program which will train teachers and parents at NACP. She mentioned that at NASA they have a different situation with a Parent Coordinator who will collaborate workshops with Dr. Sanchez.

b. NACP and NASA Principal Administrative Report

1. Safety Plan Updates -action item: Mark Sanders-gave report and stated that it has been updated. Motion made by Bea and seconded by Maggie. Motion passed no abstentions or no's
2. Vendor Contract updates -information only
Vendor contracts were renewed: Gallager contracts, benefits. Motion introduced by Maggie Cervantes, seconded by Moreno to approve new amounts for commercial and directors, officers, earthquake insurance.

Patty gave an overall report highlighting Parent Literacy Program, Family math night also passed out the calendar of key dates from her report.

a. NASA Principal Administrative Report –

1. Gave an overview of his report
2. Dr. Todd focused on data from CAASP.
 - i. Increase in the students who met math standards and in science.
 - ii. Mentioned that NASA is a little behind some schools but we have a different demographic. In terms of percentages, we are outdoing LAUSD.

V. Governance

Board Retreat and Dates: Board Retreat was set for November 9, 2016
Future Board Meetings: October 19, 2016 and December 7, 2016

VI. Business Items

a. Approval of Minutes –August 17, 2016- action item

Minutes for the August 17, 2016 were approved with a motion made by Cervantes and seconded by Bradley. Roll Call: Ayes: Cervantes, Bradley, Gil, Moreno, Solorzano. No's: none. Abstentions: Stotzer

b. NASA and NACP 2015-16 Unaudited Financial report – action item

- a. **Brief discussion:** Bea posed question as to whether or not the schools were receiving a DWP school discount. Liz Marenco will look into this.

c. NASA and NACP June 2016-17 Financial Report – action item

- a. **Motion to approve financials for both schools:** Bea introduced, 2nd by Bradley: Ayes Bradley, Stotzer, Bradley, Gil, Moreno, Solorzano. No's: none. Abstentions: none

VII. Adjournment

VIII. Closed Session

IX. Adjournment

Meeting adjourned at 6:55 p.m.