

**NEW Academy**

**Board Meeting**

**Minutes**

**Wednesday, September 29, 2021, at 5:00 PM PDT**

**Public Comment Notice:**

Individuals and representatives of organizations are invited to address the Board on any subject that falls within the Board's purview. If the item will be acted on at the Board Meeting, speakers are called on to speak prior to Board action on the item and in the first section of the public comment period. If the speaker's topic will not be voted on at the Board Meeting, their presentation is also made during the Comment portion of the meeting, but after comment on actionable items. Each speaker is limited to a three-minute presentation. The time is doubled if an interpreter is required.

NOTE: If you would like to participate, you may gain access to the meeting by entering the zoom link (URL) in your browser or meeting code below. Phone access is available using the DIAL IN PHONE NUMBER below:

Dial in by phone:

1-669-900-6833

Join Zoom Meeting <https://lmula.zoom.us/j/6894541581>

Meeting ID: 689 454 1581

School Locations for access to meetings: NOTE- Anyone in attendance must wear a mask and follow COVID Guidelines. To access the meeting please call the phone number at the location:

NASA: 379 Loma Dr, Los Angeles, CA., 90017. Telephone: (213) 413-9183

NACP: 21425 Cohasset Street, Canoga Park, Ca 91303. Telephone: (818) 710-2640

**Attendees:**

**Board Members:**

Victor Gil, President

Martha Arias, Vice President

Brent Bradley, Treasurer,

Bea Stotzer, Member

Patricia DiDonato, Secretary

**School Administrators:**

**NACP:**

Dr. Eric Todd, Principal, NACP  
Heather De Revere, Asst. Principal, NACP

**NASA:**

David Martinez, Principal, NASA  
Nelsy Jackson, Asst. Principal, NASA  
Eddie Castro, Director of Operations, NASA/NACP

**EdTec:**

Cindy Frantz  
Jazmine Esparza

**Guests:**

Cindy Barron, Del Sol, Inc., Consultant  
Marta Sanchez, Chief Academic Specialist, Consultant  
Others – see sign in sheet.

**Agenda Items Purpose Presenter**

- a. Opening Items
- b. Record Attendance & Guest – P. DiDonato
- c. Call the Meeting to Order
- d. Public Comment V. Gil/P. DiDonato

**• Consent Calendar**

- 1. Approve Minutes from June 15, 2021, Board Meeting & Retreat August 5, 2021(8/5/21 not included in packet)

B. Bradley made a motion to approve the minutes with the proviso that they be updated with the changes he mentioned.

V. Gil Seconded the motion

**Roll Call**

M. Arias – Abstain  
P. DiDonato - Aye  
B. Bradley – Aye  
V. Gil – Aye  
B. Stotzer – Aye

The board **VOTED** unanimously to approve the motion.

2. Approve Check & CC Registers (June, July & August 2021) Vote Vote V. Gil/ P.DiDonato

B. Stotzer made a motion to approve the minutes with the proviso that they be updated with the changes he mentioned.

V. Gil Seconded the motion

The board **VOTED** unanimously to approve the motion

**Roll Call**

M. Arias – Aye

P. DiDonato - Aye

B. Bradley – Aye

V. Gil – Aye

B. Stotzer – Aye

• **Finance**

1. EdTec Financial Presentation: Cindy Frantz

(See the Financials Handout for full details).

- FY 21 – for NASA and NACP Net Incomes ended up higher than expected due to the large COVID Funding awarded over the year. This money must be spent by specific due dates, on specific items and within guidelines. Edtec is working with the schools to ensure the proper reporting requirements.
- Cash flow remained strong for both schools despite revenue deferrals.
- FY22 – for NASA and NACP. The budgeted net income
- FY22 Budget covering July 2021 to August 2022 - See Slide 9 of the Summary handout.
- NASA decreased enrollment by 11 students
- NACP has a decreased enrollment by 35 students
- Both principals are working towards increasing their enrollment numbers, however, due to COVID enrollment continues to be volatile.
- Cash flow for FY for both schools remain strong.

B. Bradley made a motion to accept the financials for NASA and NACP as presented by edtec

B.Stotzer Seconded the motion

The board **VOTED** unanimously to approve the motion

**Roll Call**

M. Arias – Aye

P. DiDonato - Aye

B. Bradley – Aye

V. Gil – Aye

B. Stotzer – Aye

## 2. EdTec Overview/Update on New Funding: Cindy Frantz

- New sources were not included in the budget. They are restricted and so will add new expenses to comply with the grants. LCFF increased concentration grant – reduced and free meals. Need to approve plan by April 2022. Rest of the program funding will be spread over several years.
- Expanded learning opportunity program – ELO, this is to be used as supplemental outside of school hours enrichment programs. Already have ACES and 21<sup>st</sup> Century, these will be integrated with these existing programs/funds.
- Educator Effectiveness – Do not know the amount but will be spent over several years.  
Will need to review and approve before December. The board and the public will first review at a public hearing and then be voted on at a subsequent meeting.
- Pre-K Planning and implementation is being considered. There will be separate funding for this grade level.
- Kitchen infrastructure funding will be used to provide free meals as of FY22-23 and will be provide a minimum of \$25K.  
All plans require board approval.

## 3. Approve 2021-2022 Unaudited Financial Report Discuss/Vote EdTec/

B. Bradley made a motion to accept the Unaudited Financial Report  
B. Stotzer seconded the motion.

The board **VOTED** unanimously to approve the motion

### **Roll Call**

M. Arias – Aye  
P. DiDonato - Aye  
B. Bradley – Aye  
V. Gil – Aye  
B. Stotzer – Aye

## • Governance

### 1. Strategic Planning Update-None

### 2. Board Member Nominations

- Bea Stotzer explained that the two individuals are ready to begin on their new board positions. Their Bios have been shared.
- The board agreed to have them begin in their new board positions as of January 2022.
- They will be given copies of major school documents so that they may learn about the schools and policies.

### 3. Committee Development and Membership

#### a. Facilities and Expansion - Bea Stotzer

- B. Stotzer discussed some options for the NACP location.
- The 40-year lease option was not available.

#### b. Fund development: Pat DiDonato –

- P. DiDonato indicated that there are many grants available based on specific requests/needs.
- Pat will meet with the school principals and key staff to identify needs that are not covered by our current funding, including COVID funding. Will also have to add some committee members to assist with the information on the schools.

### 4. Del Sol Group (DSG) Work - Cindy Borbon from Del Sol Inc.

- They completed two trainings for parents and have two more planned to cover social media. The goal is to have parents become social media ambassadors and monitor their kid's social media usage.
- They are working on media production and first round of videos. Some will include the summer school activity and should be ready in 30 days.
- They are working with BeeHively (webmaster) to put all of the content from La Comadre and the video content on NACP website. It is pending approval from the board and principal to ensure it is the right tone. The board requested a website mockup to see the revisions. Del Sol has been working on the content. It shall include photos and representing current events.

### 5. Approve AB361 Finding - Discuss /Vote

- AB 361 states that the school boards must declare that there is a state of emergency that requires the school board to continue to meet virtually. It will be declared every 30 days to remain for this status to remain place.

B. Bradley made a motion that we declare the continuation of an emergency due to COVID and that the board meetings continue in a virtual mode/platform.

M. Arias Seconded the motion

The board **VOTED** unanimously to approve the motion

#### **Roll Call**

M. Arias – Aye

P. DiDonato - Aye

B. Bradley – Aye

V. Gil – Aye

B. Stotzer – Aye

## • Academic Excellence

### 1. School Site Administrator Reports (Written Reports Available)

#### a. D.Martinez – NASA (written report included in packet)

- D. Martinez thanked the board for having the confidence in him to promote him as principal. He is very proud of working with the NASA Staff. NASA staff accommodated to a very different situation. They hit the ground running to help all run smoothly. He thanked Dr. Todd and Dr. Sanchez for their help in this process.
- Topics covered in his report:
  - Covid 19. PPP, testing process, and Covid Taskforce to address all things on this topic.
  - Back to school night done via Zoom. Had many positive comments. Shared features of the programs held at the school (Creating Creators, Artists in the Classroom, etc.).
  - Parents met with their children's teachers online.
  - NASA is developing an independent study in the event of a student or cohort of students needing independent studies. School is ready for any scenario
  - Current attendance is 413 enrollment students
  - ADA is 403, 10 of our students are in the TK program and so do not qualify for the ADA count until they turn 5 years old. One cause of loss of students has been higher rents, COVID, and other reasons.
  - The schools are working in tandem to get aligned on their key operations and lead the principals, Mr. Eddie Castro, and supported by the parents' liaisons.

#### b. E.Todd – NACP (written reports included in packet)

- Topics covered in his report
  - Dr. Todd has embraced the NACP community and is proud to be part of this family.
  - There are many unknowns due to the everchanging learning environment as affected by various factors. There is talk of vaccinating 5-12 year-olds.
  - He is working on the enrollment numbers (35 less than budgeted). He is researching why families did not come or why they might leave. Many families are moving out of the area.
  - He is meeting with the teachers weekly and with the parent liaison.
  - The school is following COVID protocols and no students have been quarantined.
  - Discussed the:
    - ELD newsletter
    - School site counselors
    - ELAC Committees are being set up
    - Coffee with the parents and principal was successful

### 2. Academic Data Sharing

a. NACP – Heather DeRevere

- Ms. De Revere shared the NACP NWEA MAP RIT Scores
- Took the BOY 2019 data and compared to BOY 2020 and EOY 2021 and covers the pre, past and current pandemic periods.
- Students continue to grow all through the pandemic even if just a small amount. They did not drop. They continue to advance even if just a small amount in both math and reading scores.
- The report provides the data results on the ratings achieved.
- The results are to be used by the teachers to identify where their students' rate and how to develop their SMART goals. They will create a data wall tracker to identify students who meet-exceed and struggle. This will track what their needs, target interventions and resolutions (after school tutoring, homework)
- Many people talk about the learning loss but no studies have been conducted. The internal data is very important to gather and use it critically to improve student performance.
- The data results were shared and discussed with the school staff.

b. NASA – Nelsy Jackson – Asst. Principal.

- Shared assessment calendar for 20-21 and 21-22 school year. The teachers are informed of the different assessment to be held so they can plan and support the students.
- Started beginning of year testing on 9/13/21 using NWEA MAP data. Testing was completed last week.
- They will do running records to help determine the reading levels and give this information to the teachers so they can support the students.
- By 10/15/21 the teachers and administration will analyze data and determine areas that need student support and intervention to address main gaps and help in their continued academic growth.
- ELPAC English Language Proficiency testing of English Learners is being conducted to assess current proficiencies.
- Will administer the IPT Individual Proficiency Test in Spanish to address the dual language proficiency levels for the school in primary language.

**3. Parent Advocate Report: V. Garcia & A. Morejon**

- Vanessa Garcia, parent liaison for NACP shared that she and Patricia McBride visited 4 preschools and Headstart and issued “Now Enrolling” flyers to boost our enrollment numbers. They will reach out to Tierra housing in addition to the Zine Center and CDI Early Learning Center.

- Working on presentations for National Hispanic Heritage Month 9/15 to 10/15. Parents are to create posters to highlight where they are from. Will share via zoom during a presentation to be shared on 10/11/21 while wearing their typical traditional/cultural clothing. The posters will be put around campus to share with the students.
- They have several workshops planned in collaboration with the City of Hope, Dignity Health, Del Sol, and others. Will include Breast Cancer Awareness, and other topics to provide awareness to the community on important issues for the kids and their families, such as COVID vaccination and testing awareness, mental health, physical health, empowerment, and other topics.
- Coffee with the Principals is used to also recognize parents with 20 hours of volunteer participation in the school.

• **Closing Items**

COVID 19 vaccinations and testing. HIPAA does not apply to the schools since we are not a health care provider, thus we may ask our employees on their status. The board needs to put a statement on this, based on federal, state, county and LAUSD mandates, considering allowable waivers for medical or religious reasons. M. Arias will provide assistance on this process. Failure to follow through may result in loss of certain revenue income. The school attorney issued a letter to the board and advised that they could make the vaccination mandate a condition of employment at NASA. LAUSD has already mandated this at NACP since it is located on LAUSD property. Will have school attorney review and approve before implementing.

• **Adjourn Discuss/ Vote V. Gil**

7:40 p.m. PST