

## New Academy Board Meeting Minutes (to be approved on 2/23/22)

### Date and Time

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Thursday, January 13, 2022 at 6:00 PM PDT

#### **Public Comment Notice:**

Individuals and representatives of organizations are invited to address the Board on any subject that falls within the Board's purview. If the item will be acted on at the Board Meeting, speakers are called on to speak prior to Board action on the item and in the first section of the public comment period. If the speaker's topic will not be voted on at the Board Meeting, their presentation is also made during the Comment portion of the meeting, but after comment on actionable items. Each speaker is limited to a three-minute presentation. The time is doubled if an interpreter is required.

NOTE: If you would like to participate, you may gain access to the meeting by entering the zoom link (URL) in your browser or meeting code below. Phone access is available using the DIAL IN PHONE NUMBER below:

#### **Dial in by phone:**

1-669-900-6833

#### Join Zoom Meeting

<https://mula.zoom.us/j/6894541581>

Meeting ID: 689 454 1581

**School Locations for access to meetings: NOTE- Anyone in attendance must wear a mask and follow COVID Guidelines. To access the meeting please call the phone number at the preferred school location.**

**NASA:** 379 Loma Drive  
Los Angeles, CA 90017  
213-413-9183

**NACP:** 21425 Cohasset Street  
Canoga Park, CA 91303  
818-710-2640

#### **ATTENDEES:**

##### **Board Members:**

Victor Gil, President  
Martha Arias, Vice President –  
absent  
Brent Bradley, Treasurer  
Bea Stotzer, Member  
Pat DiDonato, Secretary

##### **School Administrators:**

###### **NASA**

D. Martinez, Principal

###### **NACP**

Dr. Eric Todd, Principal  
Heather De Revere, Assistant  
Principal Absent  
Vanessa Garcia, Parent Advocate

P. McBride, Assistant Business  
Manager

###### **NASA/NACP**

Eddie Castro, Director  
Operations, NEW Academies

###### **Guests:**

C. Frantz, EdTec

###### **Consultants**

M. Sanchez, Ph.D.,

Agenda Items	Purpose	Presenter
<p><b>a. Opening Items</b></p> <p><b>b. Record Attendance &amp; Guest – Pat</b></p> <p><b>c. Call the Meeting to Order – Brent</b></p> <p><b>d. Public Comment</b></p>		<p><b>V. Gil</b></p> <p><b>B. Brent did it.</b></p>
<p><b>e. Consent Calendar:</b></p> <p>1. Approve Minutes from December 8, 2021 Board Meeting –(postponed until the next meeting</p> <p>2.Approve: Emergency Declaration Renewal of AB361 Board Findings Pursuant to Government Code Section 54953 (e)</p> <p>B. Stotzer moves to declare an emergency status of Board of Director meetings (Due to COVID pandemic, will continue meeting remotely).</p> <p>P. DiDonato seconded the motion.</p> <p>Roll Call:  B. Bradley – Aye  P. DiDonato – Aye  B. Stotzer – Aye  V. Gil – late  M. Arias – absent.  The board <b>VOTED</b> unanimously to approve the motion.</p> <p>3. Approve Check &amp; Credit Card Registers for November 2021</p> <p>P. DiDonato made a motion to accept the November 2021 check registers for both NASA and NACP.</p> <p>B. Stotzer seconded the motion.</p> <p>Roll Call:  B. Bradley – Aye  P. DiDonato – Aye  B. Stotzer – Aye  V. Gil – did not vote – late.  M. Arias – absent.  The board <b>VOTED</b> unanimously to approve the motion.</p>	<p><b>Vote</b></p> <p><b>Vote</b></p> <p><b>Vote</b></p>	<p><b>P.DiDonato,</b></p> <p><b>B.Bradley/P.DiDonato</b></p>

<p><b>f. Financial</b></p> <p><b>1. Approve KN95 mask expenditure for students and staff</b></p> <p><b>Discussion:</b> The schools have the KN95 masks for teachers. There is now a mandate for all of the students to have KN95. The schools obtained a quote 50,000 masks to cover 1 per day per student to last through the end of the school year.</p> <p>Six bids were shared by Mr. E. Castro: There is one vendor that is preferred due to the brand and fit of the masks and better protection of the children.</p> <ul style="list-style-type: none"> <li>• Bid is 50K for \$48152.63.</li> <li>• For 25K \$28,891.57.</li> <li>• The other bids are lower but masks do not fit as well as the Maintex vendor. The cost will be covered by ESSER emergency funds.</li> <li>• We are inclined to get the 50K quantity per school to avoid inventory shortages once we need to order replacements.</li> <li>• In school classes will begin on 1/18/22.</li> <li>• Will order the 50K masks tomorrow for both schools.</li> </ul> <p>P. DiDonoto made a motion to order the 50,000 masks from Maintex bid at \$48K for each school.</p> <p>B. Stotzer seconded the motion.</p> <p>Roll Call:  B. Bradley – Aye  P. DiDonato – Aye  B. Stotzer – Aye  V. Gil – Absent (joined later)  M. Arias – absent.</p> <p>The board VOTED unanimously to approve the motion.</p>	<b>Vote</b>	<b>E. Castro</b>
<p><b>g. Governance:</b></p> <p><b>1. Approve Independent Audit</b></p> <ul style="list-style-type: none"> <li>• This audit is 99% completed.</li> <li>• We are waiting for final state to provide auditors with forms before submission on 1-31-22. Auditors do not feel will affect the body of the audit since there are <b>No</b> negative findings in the audit.</li> <li>• Approve Audit Committee to review and accept the final audit report on behalf of Board of Directors (See Above)</li> <li>• Board came to consensus that the audit committee make the final approval on behalf of the board.</li> </ul>	<b>Vote</b>	<b>V.Gil/B.Bradley</b>

<p>B. Bradley made a motion that given the absence of Martha Arias that the board appoint P. DiDonato as the defacto audit committee and make the final review and acceptance of the audit.</p> <p>B.Stotzer seconded that motion.</p> <p>Roll Call:</p> <p>B. Bradley – Aye  P. DiDonato – Aye  B. Stotzer – Aye  V. Gil – Absent  M. Arias – absent.</p> <p>The board VOTED unanimously to approve the motion.</p>	<p><b>Vote</b></p>	<p><b>B.Bradley/ M.Arias</b></p>
<p>3. Approve nominated new Board members:</p> <p>B.Tishler  Mary Rosas  Judy Davidds-Wright</p> <ul style="list-style-type: none"> <li>• These 3 individuals are to be added to the board of directors. Their resumes have been shared and show their strong experience to address the needs of the board and of the school.</li> <li>• M. Sanchez and B. Stotzer to prepare for their onboarding. Will have some material to share with them on both campuses including the movie that Del Sol is working on for NACP.</li> </ul> <p>P. DiDonato made a motion to approve the addition of the three individuals listed above as new board members, effective at the February 2022 board meeting.</p> <p>B.Stotzer seconded the motion</p> <p>Roll Call:</p> <p>B. Bradley – Aye  P. DiDonato – Aye  B. Stotzer – Aye  V. Gil – Absent (joined later)  M. Arias – absent.</p> <p>The board <b>VOTED</b> unanimously to approve the motion.</p>	<p><b>Vote</b></p>	<p><b>B.Stotzer</b></p> <p><b>E.Castro</b></p>
<p>4. Approve School's instructional calendar changes (To be discussed and approved)</p> <ul style="list-style-type: none"> <li>• E. Castro stated that we need to approve a revised calendar to start on 1/17/22 instead of 1/10/22, due to the spike on covid cases and the late start mandated by LAUSD.</li> <li>• He shared the calendar to show that the instructional minutes meet the LAUSD requirements. The original calendar included more minutes than required. Minutes are still above the required minimum of 54K for grades 4-5. We are above that at 54.6K minutes.</li> <li>• The schools plan on holding Spring Intersession and a longer Summer Session to make up for</li> </ul>	<p><b>Vote</b></p>	

<p>missed minutes, as long as the COVID pandemic allows it.</p> <ul style="list-style-type: none"> <li>There is a concern about learning loss, Schools Will reassess in the next quarter. Goal is to show growth in students. Tutoring is being used to help cover learning gaps. The schools will continue formative assessments for Winter and Spring. Parents and teachers are holding meetings on this topic as well.</li> </ul> <p>B. Stotzer moved to accept the revised instructional calendar.  B. Bradley seconded the motion.  The board <b>VOTED</b> unanimously to approve the motion.  Roll Call:  B. Bradley – Aye  P. DiDonato – Aye  B. Stotzer – Aye  V. Gil – Aye  M. Arias – absent.</p>		
<p>5. Review and/or Update Non-Profit IRS Form 990 Policies -The IRS Form 990 which is the Annual return filed by non-profit charter schools.  <b>Note:</b> This form 990 has not been shared. Per Cindy Frantz of EdTec, it is usually not done until after the audit is approved.  P. DiDonato will abstain on voting on this federal tax return due to her employment conflict.  (The vote was postponed until the form 990 is completed and reviewed).</p>	<b>Vote</b>	
<p><b>h. Adjourn</b>  P. DiDonato made the motion to adjourn the meeting.  B. Stotzer seconded the motion  Roll Call:  B. Bradley – Aye  P. DiDonato – Aye  B. Stotzer – Aye  V. Gil – Aye  M. Arias – absent.  The board <b>VOTED</b> unanimously to approve the motion.</p>	<b>Vote</b>	<b>V. Gil</b>